

Call for tender: research on “Twin transition regulatory framework: tools for Unions in the commerce sector”.

This is a call for a subcontractor to provide expertise in the framework of the implementation of the EU funded project "Make Twin Transition - How to enhance the social dialogue on the twin transition in the Commerce sector"

This call will be open from Friday 17 November 2023 for four weeks. The deadline for submission of bids is on Thursday 14 December 2023 at noon (12:00).

Date of publication: 17-11-2023

Submission of bids: 14-12-2023 (12:00 CET)

1 Context

1.1 Project context

UNI Europa Commerce is running a two-year EU funded project (**Make Twin Transition 101051952**), which started in august 2022, focusing on how to enhance the social dialogue on the twin transition – green and digital - in the Commerce sector. For this project, UNI Europa is seeking an **expert** who will carry out a **desk research** on the regulatory framework – at EU and national level across Europe – to identify tools that Unions in the commerce sector can use as a leverage in their efforts to have a greater impact on digital and green transition in social dialogue and collective bargaining.

This call for tender is part of a larger project which also includes the drafting a Toolkit with guidelines and recommendations for Unions in the commerce sector to take strategic decisions and defining action plans on twin transition.

1.2 UNI Europa

UNI Europa is a European trade union federation based in Brussels, which represents 270 trade unions with more than 7 million members throughout Europe. UNI Europa's strategy is to build power for working people through strong unions and collective bargaining. We work towards a social Europe with quality jobs and fair working conditions for everyone. We

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promote and advocate workers and trade union interests towards EU institutions and multinational companies. UNI Europa is part of UNI Global Union.

This project is run by UNI Europa commerce, which represents the voice of national trade unions representing workers in the commerce sector across Europe.

2 Objectives & research questions

The objective of this desk research is to identify EU legal tools (Directives and Regulations) and national legal tools (laws and other binding regulations) that Unions in the commerce sector can use as leverages when discussing on green and digital transition in the framework of: (1) social dialogue at national level; (2) collective bargaining at sectoral and (3) company level; (4) information and consultation within European Works Councils.

The aim is that this desk research will (1) provide knowledge and understanding to national affiliates of UNI Europa commerce, and (2) support them in their efforts to shape the twin transition in the framework of social dialogue and collective bargaining.

Research questions to be addressed are:

- What are the main legal tools – at EU and national level – that Unions in the commerce sector can use as a leverage for shaping the green transition in the framework of social dialogue, collective bargaining (at sectoral and company level) and EWCs?
- What are the main legal tools – at EU and national level – that Unions in the commerce sector can use as a leverage for shaping the digital transition in the framework of social dialogue, collective bargaining (at sectoral and company level) and EWCs?

3 Outcomes

The literature study should result in:

- One desk research (around 35 pages, plus a 3-page executive summary), electronic format, in English

In addition, there will be:

- Participation of the expert to the project high-level roundtable (probably in February 2024), held in Brussels, to present the preliminary results of the desk research
- Participation of the expert to the project final conference (probably in June 2024), held in Brussels, to present the final results of the desk research

- Participation to two online meetings of the Project steering group (between January and May)

4 Timing & financing

The research should be finalised **three months** after the signature of the contract. The first draft/s should be delivered 2 months after signature of the contract and final version and the four-page summary should be delivered by the end of the third month. The budget is € **41.000** (including all taxes and VAT).

After signature of the contract and upon receipts of an invoice, a first payment of 50% of the price will be made, followed by a second payment of the remaining 50% after delivery of all the outcomes (see point 3).

The tasks include:

- Proposing and agreeing on a research approach
- Proposing and agreeing on a draft desk research structure
- Collecting and analysing literature
- Attend two online project Steering group meetings to provide updates and receive feedback on the desk research
- Attending the project High-level roundtable in Brussels and give a 15/20-minute preliminary presentation
- Drafting a final desk research, submitting it for review, redrafting the report
- Attending the project Final conference in Brussels and give a 25/30-minute final presentation of the desk research
- Submit the final desk research

Note that the travel and accommodation costs for the two meetings in Brussels are covered by the expert.

5 Selection & award criteria

Offers will be evaluated according to the following **award criteria**:

- Quality and relevance of the proposed methodological approach in terms of (1) literature collection, (2) analysis and (3) result presentation
- Expertise on the subject and involvement in previous projects on the topic
- Demonstrated ability to think creatively & ability to reduce complexity of research for communication to a wider audience
- Demonstrated experience with working with (European) trade union organizations

- Demonstrated report drafting skills
- Demonstrated project planning skills
- Excellent English writing skills
- Price (the maximum price is € 41.000 -all taxes included).

6 How to apply

Interested parties are invited to submit the following documentation:

1. A cover letter (1 page)
2. A **technical offer** including a proposal of the steps to follow and their objective;
3. A **financial offer** with the expected cost, including any direct costs (e.g. staff cost or fees)
4. An indicative **list of past contracts** or projects organized demonstrating the bidder's background and experience relevant for the assignment.
5. Information on the respect of the selection criteria

All bids will be **evaluated** by a committee comprising UNI Europa Project Director, UNI Europa Project Coordinator, UNI Europa Regional Secretary and a member of the project steering committee.

Offers should be received by **14-12-2023** (12:00 CET) and be submitted electronically to UNI Europa Commerce project coordinator:

Ilaria Costantini - ilaria.costantini@uniglobalunion.org

UNI Europa aims to provide feedback about the award of the contract by 20-12-2023 and consequently conclude the contract by 09-01-2024.

7 Miscellaneous

Language. All deliverables will be provided in English. The Contractor is responsible for correct language, grammar and style. Documents with apparent mistakes in spelling, grammar, or style will be rejected.

Reproduction. UNI Europa will be entitled to reproduce the desk research, data and presentations as a whole or in parts and as often as required including the usage online.

Equal opportunities. As an equal opportunities employer we welcome applicants from all sections of the community regardless of age, sex, gender (or gender identity), ethnicity, disability, sexual orientation and transgender status.